



## Sustainability Advisory Committee on Campus Operations

### Terms of Reference

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**Type:** Advisory to the Office of Campus Planning and Sustainability

**Charge:**

1. To assist the Office of Campus Planning and Sustainability with the implementation of the Sustainability Action Plan: Campus Operations 2009 – 2014 by:
  - Communicating with the University Community on campus sustainability issues, programs, information and opportunities.
  - Establishing working groups or sub committees on Action Plan topics, such as the revolving sustainability fund, the climate action and reporting portfolio, sustainable transportation, recognition programs or other selected items requiring in depth or ongoing review and attention.
  - Conducting research and assisting with the development of sustainability indicators for sustainability reporting.
  - Assessing evolving conditions and opportunities related to campus sustainability and developing a sustainability report card system.
  - Gathering information and research on sustainability best practices and innovations from other post secondary institutions and organizations.
  - Assisting with a program to facilitate the establishment of Sustainability Action Teams across campus.
  - Reviewing existing operational programs and practices and making suggestions for new approaches that are aligned with the Action Plan goals and the various decision making, planning and budgetary parameters set out by the university.

**Membership:**

The basis of the committee membership will be multi-stakeholder and interdisciplinary. Terms will be set for one year, with the opportunity for renewal. Membership will be comprised of:

- Director, Office of Campus Planning and Sustainability – Chair
- 5 Faculty representatives , selected by the Office of Campus Planning and Sustainability from a list of interested faculty requested from the Deans' Council
- 6 Staff representatives, selected by the Office of Campus Planning and Sustainability in consultation with the departments:
  - Facilities Management (2 )
  - Purchasing Services (1 )
  - Housing, Food and Conference Services (1 )
  - Campus Security Services (1 )
  - Occupational Health, Safety and Environment (1 )
- 5 student representatives selected by the UVSS and GSS Board of Directors. (with a minimum of 2 representatives from each group)

The Office of Campus Planning and Sustainability will be the Secretariat for the Committee and the Sustainability Coordinator(s) will be resource persons to the Committee.